



Mill Hill Residents' Association

Founded 1909

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RULES AND CONSTITUTION

1. The name of the association is the Mill Hill Residents' Association (MHRA).
2. The MHRA is a non-political and non-sectarian association.
3. The objects of the MHRA are to promote and protect the interests of local residents and businesses in all matters of local government, public services and practical issues and to preserve the amenities of the district.
4. Those eligible for membership of the MHRA are residents (aged 18 or over) of the Mill Hill NW7 postal district in the London Borough of Barnet. The membership subscription to the MHRA is £10.00 per annum per household, with a reduced subscription of £5.00 per annum for those residents over 65s. Existing Lifetime Memberships are honoured. Member voting rights of the MHRA are on a per household basis. This rule shall not affect the voting rights of existing life members who receive one vote per member.
5. The MHRA has the following officers who are elected by the members for one year terms:
 - (1) Chairman: who chairs all committee meetings, open public meetings and the Annual General Meeting (AGM);
 - (2) Secretary: who takes minutes at all meetings and sends out agendas and minutes;
 - (3) Treasurer: who ensures that financial affairs are kept in good order and that annual accounts are independently verified in advance of the AGM.
6. The MHRA is managed by a Committee comprised of the three officers listed above, an honorary president and up to five other members of the association, all of whom shall be elected at the AGM.
 - (1) A quorum for committee meetings is three-fifths.
 - (2) The Committee has the power to fill any vacancies on the committee during the year.
 - (3) The Committee may appoint sub-committees for any special purposes.
7. The MHRA's financial year runs to 31st December. An income and expenditure account together with a balance sheet will be drawn up at that date. A member who is not on the committee is to be elected by members to independently review the annual accounts.
8. An Annual General Meeting (AGM) of all members is held in April each year (or failing that as soon as possible thereafter) at which officers will be elected and annual accounts signed off. Members are given 14 days written notice of meeting's date, time and location. Nominations for officers and members of the Committee shall be made in writing to the Secretary at least seven days before the AGM. All matters under discussion at meetings of the MHRA will be decided by majority vote.
9. All members and guests at MHRA meetings will conduct themselves in a professional manner that is welcoming to all participants and free from any form of discrimination, harassment, or retaliation. Participants will treat each other with respect and consideration to create a collegial, supportive and inclusive environment at our meetings. Participants will avoid any inappropriate actions or statements based on individual characteristics such as age, race, religion, ethnicity, sexual orientation, gender identity, gender expression, marital status, nationality, political affiliation, ability status, educational background, or any other characteristic protected by law. Disruptive or harassing behaviour of any kind will not be tolerated. Violations of our code of conduct rule may result in verbal warning, ejection from the meeting, termination of membership and / or notification to appropriate authorities.
10. The Committee shall have power by a four-fifths majority to terminate the membership of any member, but for the purpose of this rule the quorum shall be three-fifths of the Committee. Such decision shall not be arrived at until the member concerned has been given an opportunity of replying to the complaint.
11. Notice of any proposed Extraordinary General Meeting (EGM) shall be given in writing to the Secretary at least twenty-eight days prior to the date of the meeting. The Secretary will circulate request to all members and collate responses. If the proposal for the EGM is supported by 25% of the membership, an EGM will be held. The Committee have the discretion to change the % of membership required to call an EGM.